

**Job Description for
Strategic Supply Chain Manager**

Reports directly to the VP of Operations. May or may not have subordinates.

Strategic Sourcing:

- Provide an ongoing independent review of our sources of supply with regards to:
 - performance, cost, capacity, national content and business type (small business, Canadian, US, woman owned, etc.)
- Identify & develop new competitive sources for currently purchased materials and services
- Identify and develop potential competitive sources for the supply of materials and services that will be needed for future work
- Develop objective measurements (metrics) of DEW supply chain performance, establish and maintain a sustainable process for generating these metrics

Subcontract Management:

- Review current subcontract and purchase order format and practices
- Recommend, implement and monitor approved changes
- Review and approve all new and existing purchase orders and sub-contracts above \$25K per annum (or as otherwise identified by CMC) to ensure that the terms and conditions meet the legal and business needs of DEW Engineering

IRB Administration:

- Working with individual PMs & bid managers, identify existing IRB and offset obligations for all existing contracts and bids
- Administer all offset and IRB activity for all existing contracts, assume responsibility for creation, maintenance, submittal and acceptance of all plans, reports, and other data items required to maintain contractual compliance
- Write compliant plans and reports where necessary for all new bids and quotations

Job Specification

Experience:

- Ten years experience in a manufacturing environment, of which at least five year consist of supply chain experience
- Experience in government contracting
- Supervision experience
- Formal training in a supply chain discipline, preferably procurement or purchasing

Characteristics:

- Able to maintain a high level of customer service in a fast paced work environment
- High level of integrity and honesty
- Excellent negotiation skills
- Excellent communication and interpersonal skills
- Able to prioritize
- Excellent organizational skills
- Strong problem solving and decision making skills
- Demonstrated leadership and staff management
- Travel as required

If your background is a match and you are interested in pursuing this challenging position please forward your email quoting "Strategic Supply Chain Manager" in the subject line to mycareer@dewengineering.com by no later than September 30, 2009.