

## **Job Description for General Technician**

The General Technician reports directly to department Supervisor.

### **Responsibilities/Duties:**

(Responsibilities include, but are not limited to the following)

#### **Quality:**

- Consistently meet all specifications and standards in production.
- Perform visual inspections to ensure quality standards are met.
- Read drawings, specifications and assembly instructions as required.
- Use required tools properly.
- Report broken or damaged machinery promptly.

#### **Quantity:**

- Ensure daily tasks are completed.
- Ensure work is performed safely and efficiently, minimizing waste.
- Responsible for assisting in meeting all production schedules.
- Ensure all work is completed so deadlines are met.
- Work with the supervisor when a problem arises to ensure deadlines are met and errors are minimized.

#### **General Duties:**

- Review work instruction, procedures and checklists and ensure materials and equipment needed for production are ready and the work area is prepared.
- Assist in any work area as required and aid other team members as required.
- Responsible for maintaining equipment and tools used in production.
- Perform first line maintenance on equipment.
- Perform other tasks as required.
- Wear and use appropriate safety equipment.
- Assist with welding as required.
- Assist with the use of sanding and painting booths as required

#### **Other:**

- Work well within a team environment.
- Maintain open communication with all team members.
- Adhere to all company policies and safety regulations where applicable.
- Travel as required.

## **Job Specification for General Technician**

### **Experience:**

- Experience operating a variety of equipment, tools and machines is an asset.
- Previous experience in a manufacturing environment is an asset.

### **Characteristics:**

- Hard working
- Able to work with minimal supervision
- Capable of performing manual labour tasks and able to lift heavy objects
- Good communication skills
- Problem solving skills
- Able to follow instructions

If your background is a match and you are interested in pursuing this challenging opportunity, please forward your resume in confidence to

[mycareer@dewengineering.com](mailto:mycareer@dewengineering.com)